

**Application Part II: Project Scoring & Financial Details**  
**Wisconsin Ready for Reuse Program**  
Form 4400-239 (2/06)

**Notice:** Use of this form is required by the DNR for any application filed pursuant s. 292.72, Wis. Stats. Personally identifiable information collected will be used for loan and grant administration and will also be accessible by request under Wisconsin's Open Records law. [ss. 19.31 – 19.69, Wis. Stats.]. Applications must be complete in order to be processed.

DNR Use Only		
Application No.	Eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No	Project Notes
Region	Project Manager	
Contamination: <input type="checkbox"/> Haz Substance <input type="checkbox"/> Petroleum <input type="checkbox"/> HS & P co-mingled <input type="checkbox"/> HS & P distinct		
Score	Grant or Loan Awarded? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Instructions:** Please complete the following information in order to receive a funding determination for a Ready for Reuse loan or grant. Submit the form to the DNR for a determination on a grant or loan award, which is done in partnership with US EPA. Submit two copies of the application and all its attachments. For additional information about this program, visit us on the DNR's web site at: [http://dnr.wi.gov/org/aw/rr/financial/epa\\_revolvingloan.htm](http://dnr.wi.gov/org/aw/rr/financial/epa_revolvingloan.htm). Use a separate form for each loan or grant.

**This Application is a:** ☐ **Loan Request** ☐ **Grant Request (maximum of \$200,000)**  
**Amount of Request:** \_\_\_\_\_

**This is a request to clean up:**  
☐ **Hazardous substances only** ☐ **Petroleum only** ☐ **Both hazardous substances and petroleum, co-mingled**  
☐ **Both hazardous substances and petroleum, not co-mingled but in distinct areas of the property**

**Section 1: Eligibility Criteria**

1. Did the applicant complete Part I of the Application (Eligibility Determination) and receive approval from the DNR to proceed?  
☐ Yes  
☐ No (If no, stop. You must complete Part I and submit it to the DNR for approval.)
2. Was it approved by the DNR?  
☐ Yes  
☐ No (If no, stop. You must receive approval for Part I before submitting Part II of the application to the DNR.)

**Section 2: Applicant Information**

Type of Eligible Applicant		
<input type="checkbox"/> County	<input type="checkbox"/> Village	<input type="checkbox"/> Tribe
<input type="checkbox"/> City	<input type="checkbox"/> Town	<input type="checkbox"/> Redevelopment Authority under s.66.1333
		<input type="checkbox"/> Community Development Authority under s.66.1335
<input type="checkbox"/> Housing Authority under s.66.1201		
Applicant Name		
Address		
City	State	Zip Code
Property Site Name		
Application No. for Part I, given by DNR		

### Section 3: Contact Information

Please update the following contact information if it has changed since Part I of the application was submitted to the DNR.

Authorized Representative	Title
Mailing address (if different from above)	
Phone	Fax
Email	

Contact Person	Title
Mailing address (if different from above)	
Phone	Fax
Email	

Environmental Consultant or Contractor	Title		
Address			
City		State	Zip code
Phone	Fax		
Email			

Counsel (if applicable)	Title		
Address			
City		State	Zip code
Phone	Fax		
Email			

### Section 4: Current Property Profile

1. What are the current assessed property values for each parcel of the property?
2. Has the property been tax delinquent any time during the past 5 years? ☐ Yes ☐ No
  - If yes, provide details.

## Section 5: Neighborhood Profile

1. Is the property located in a state or federal enterprise development zone or community development zone? ☐ Yes ☐ No
2. Which census tract(s) is the property located in?
3. Which census tracts are located within one-half mile of the property?
4. With respect to the census tracts where the property is located, and those census tracts within **one-half mile** of the property, please complete all of the following census-based data.

Census Data	Census Tract #	Census Tract #	Census Tract #
a) poverty rate	%	%	%
b) % of families below poverty rate	%	%	%
c) % of population classified as "minority"	%	%	%
d) unemployment rate	%	%	%
e) % of households without vehicles	%	%	%
f) # of known contaminated properties			

5. What is the source of the census information above?
6. Have there been plant closings in the community in the last **three** years?  
☐ Yes. If yes, please describe which plants, when and how many jobs were lost.  
☐ No
7. Include any other socio-economic data of interest (health studies, etc.) and the source of the information.
8. List all confirmed community partners for this project.

## Section 6: Future Property Profile

1. What is the proposed use of the property after remediation?  
☐ industrial ☐ commercial ☐ residential ☐ agricultural  
☐ recreational ☐ public use ☐ other: ☐ unknown
2. Briefly describe any proposed redevelopment plan. Include the start and end dates.
3. Is there a development agreement in place, or conditional upon funding? ☐ Yes ☐ No  
• If yes, describe the agreement.
4. Briefly describe the expected community benefits of the redevelopment.
5. Is there a comprehensive plan? ☐ Yes ☐ No  
• If yes, what is the anticipated future use of this property?

## Section 7: Project Cost

1. Fill in Table A below.

**Table A. Total Cleanup Project Cost**

Ready for Reuse Loan or Grant Amount Requested	\$
Borrower's Equity (Loans Only)	\$
Other Sources of Financing	\$

<b>Total Project Cost</b>	<b>\$</b>
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2. If this application is for a loan, what is the term requested (in years)?
3. Please describe the type of equity listed above, if applicable.
4. Please describe the origin and amounts of "Other Sources of Financing" in Table A above, and whether they are confirmed or potential.

**Section 8: Project Financial Information**

Fill in Table B below for your preferred remediation option. All costs should be for the time period starting after signing the loan or grant agreement with DNR.

**Table B. Proposed Detailed Budget Table**

Activity or Expense	A. Loan or Grant Amount	B. Match Amount	C. Match Source
1. Soil Excavation			
2. Soil Transportation & Treatment			
3. Soil Transportation & Disposal			
4. In-Situ Soil Treatment			
5. Soils Confirmation Testing			
6. Groundwater remediation capital cost			
7. Groundwater remediation operation and maintenance			
8. Post-remedial groundwater monitoring			
9. Environmental Insurance			
10. Remediation Oversight			
11. Finalization of RAP			
12. Site Security Monitoring			
13. Health & Safety Site Monitoring			
14. Environmental Consulting fees			
15. Public Participation costs			
16. DNR fees			
17. Demolition*			
18. Asbestos Abatement*			
19. Hazardous Substance Storage Tank Removal and Disposal			
20. Petroleum Product Storage Tank Removal and Disposal			
21. Other:			
22. Other:			
<b>23. TOTALS</b>			Match % _____

\*Demolition and associated asbestos abatement costs must be necessary for environmental remediation and pre-approved by the DNR and EPA.

## Section 9: Compliance with Federal Requirements

I have read and am familiar with all federal terms and conditions associated with the Ready for Reuse loan and grant program, which are listed below. By signing this statement, I hereby certify that \_\_\_\_\_, the entity applying for the program, and any individual, partnership, company or corporation related to the applicant through common ownership or control, agrees to comply with all of these conditions during loan or grant work if this application is approved.

1. Lobbying and Litigation
  - Federal funds may not be used to lobby or litigate against the federal government.
  - References: OMB Circular A-21, A-87 or A-122
2. Fair Share in Contracting
  - Small, minority and women's business enterprise goals
  - References: Women's and Minority Business Enterprise, Executive Orders 11625, 12138 and 12432, EPA form 5700-52-A, MBE/WBE Utilization under Federal Grants
3. Public Accommodation
  - Conference and meeting facilities
  - References: Hotel and Motel Fire Safety Act of 1990
4. Reporting
  - Quarterly program reports and annual financial status reports
2. Small Business in Rural Areas
  - Affirmative steps regarding small businesses in rural areas
  - References: Section 129 of Public Law 100-590
3. Procurement of Recycled Products
  - Preference for purchase of recycled materials
  - References: 40 CFR 246-254
4. National Historic Preservation Act
  - Contact EPA regarding any potential for impacts to historic properties
5. Debarment and Suspension
  - Do not use loan or grant funds for contracts with those debarred or suspended
  - References: Subpart C of 40 CFR Part 32, Executive Order 12549
6. Recycled Paper
  - Use of recycled paper for federal reporting
  - References: EPA Order 1000.25 and Executive Order 13101
7. Worker Protection
  - Davis-Bacon Prevailing wage rates for construction projects
  - References: Davis-Bacon Act of 1931
  - Contract Work Hours and Safety Standards
  - References: 40 USC327-333, OSHA Standard 29, CFR 1910.120
8. Uniform Relocation Act
  - References: Uniform Relocation and Real Property Acquisition Policies Act of 1970, Pub. L. 91-646, as amended
9. EPA's additional Revolving Loan Fund terms and conditions, which are listed on the DNR's web site at [http://dnr.wi.gov/org/aw/rr/financial/epa\\_revolvingloan.html](http://dnr.wi.gov/org/aw/rr/financial/epa_revolvingloan.html).

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Print Name of Authorized Representative

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Signature of Authorized Representative

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Date

## Section 10: Loan Applicant Financial Information

Only applicants applying for a loan should complete this section.

1. Does your municipality agree to issue a GENERAL OBLIGATION PLEDGE as security for the Ready for Reuse loan? (This requires issuance of a tax-exempt general obligation at the time of loan closing. The municipality pledges property taxes as the primary source for the loan.)
- ☐ Yes – Continue to Question 2
- ☐ No – Stop. Contact the DNR to discuss this loan application.

2. Fill in the following chart regarding your municipality's General Obligation capacity.

a. Total General Obligation Capacity	\$
b. Current General Obligation Debt Outstanding	\$
c. Remaining General Obligation Capacity (a-b)	\$

3. The General Obligation Pledge process requires a two-step municipal resolution process.
- a. What is the estimated date for the initial resolution?
- b. What is the estimated date for the bond resolution?
4. Has your municipality ever defaulted on any of its loans or debt obligations? ☐ Yes ☐ No
- If yes, please provide details.
5. Are there any restrictions on what additional debts can be issued by the applicant? ☐ Yes ☐ No
- If yes, please describe.
6. Is there any litigation or threatened litigation which may substantially affect the operation of the municipality in the future? ☐ Yes ☐ No
- If yes, please provide background information regarding the litigation or factors and the current status.
7. Describe the plan for financing any project costs that are not eligible for loan financing, but necessary to ensure success of the project (i.e., asbestos removal, lead paint removal, legal fees, demolition not necessitated by remediation, infrastructure upgrade, etc.).
8. Is anybody in your local governmental unit directly benefiting from the cleanup and/or redevelopment of this site? ☐ Yes ☐ No
- If yes, please provide details.

### Section 11: Self-Certification

I hereby certify that to the best of knowledge and belief that neither \_\_\_\_\_, the entity applying or a Ready for Reuse loan or grant, nor any individual, partnership, company or corporation related to the applicant through common ownership or control,

- (a) has violated any provision of the Federal, state or local environmental laws or regulations relating to the proposed brownfield project site;
- (b) has caused or contributed to the release of hazardous substances at the proposed brownfield project site, nor arranged for the disposal or treatment of hazardous substances from the site; nor
- (c) has been suspended, debarred or otherwise declared ineligible to receive federal funds.

I further certify that to the best of knowledge and belief that \_\_\_\_\_, the entity applying for a Ready for Reuse loan, can incur debt and enter into legally binding agreements.

I further certify that information in this application and all its attachments are true and correct and in conformity with applicable Wisconsin Statutes.

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Print Name of Authorized Representative

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Signature of Authorized Representative

Date

### Section 12: Attachments Checklist

*Grant Applicants must submit Attachment A:*

- ☐ A. A copy of an ordinance or resolution authorizing the political subdivision to enter into a financial assistance agreement with DNR and designating the source of match.